**SPRING HILL ESTATES**

**ROAD IMPROVEMENT AND MAINTENANCE ASSOCIATION**

**4720 Silver Spring Circle, Anchorage AK 99507, springhillestateak@gmail.com**

<https://www.springhillestatesanchorageak.com/>

**RESALE CERTIFICATE REQUEST**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ am requesting a Sales Disclosure

Package. I understand that there is a cost of $35 (pick up) or $45

(mailed) paid to Stratford Place Section II HOA. The package will be

ready in 14 days from the received request date. Rush delivery of a

package (less than 14 days) will incur a rush fee of $50.00.

Property: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Realtor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you,

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please email completed form to STRATFORDPLACE2@GMAIL.COM

or mail to HOA SECRETARY at PO BOX 9113, FREDERICKSBURG, VA 22403

Please make checks payable to STRATFORD PLACE SECTION II HOA or you can pay the fee via

our website using the payment button (a transaction fee may apply).

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (print realtor’s name) am requesting a Resale Certificate to be issued for the pending sale of Spring Hill Estates property as listed below. I understand that there is a $250.00 fee for the certificate if picked up and if mailed will incur an additional $10.00. **The Resale Certificate will be available 10 days after the date of request**. Rush requests will incur an additional $50.00. Please make checks payable to Spring Hill Homeowners.

PROPERTY ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REAL ESTATE COMPANY \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REQUEST DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE RESALE CERTIFICATE REQUIRED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Thank you,

REQUESTOR SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Resale Certificate Fee $250.00

Mailing (n/a or $10.00) \_\_\_\_\_\_\_

Rush (n/a or $50.00) \_\_\_\_\_\_\_

 TOTAL fee payable to Spring Hill Homeowners **\_\_\_\_\_\_\_**